



Move-in Guide

**Thank you for confirming your space with us at Centennial Place!
We're excited to welcome you to your new home.**

Please see the following frequently asked questions regarding move-in day below:

When can I move in?

Your move-in date is the date listed on your Residence Agreement as the start date. For example, if your start date is September 1st, that is your move-in day. Please follow the instructions for timing of move-in day as outlined in your move-in guide.

What should I do on move-in day?

On your move in date, please come to the front entrance of Centennial Place, located at 937 Progress Avenue. You will be able to pick up your key package from the reception desk with a valid piece of government issued photo ID. Please note that any outstanding balance that is owed will need to be paid before you pick up your keys.

Can I move in earlier?

Unfortunately we are unable to accommodate early move-ins. Please plan your travel itinerary accordingly. If you arrive earlier than your move in date, you will be responsible for finding alternative accommodations until your official move in date.

When is my first payment due?

Your payment schedule and due dates are outlined on the first page of your Residence Agreement. Not all residents have the first payment deadline. If you are unsure of when your payments are due, please refer to your lease document for your payment schedule.

My plans have changed and I will no longer be moving into Residence. What should I do?

All requests for early release must be made in writing to the Manager and request for release will be responded to in writing within 7 business days of receipt. Resident will be released from the Residence Agreement subject to applicable penalties if one of the following applies:

- (a) Resident is denied admission to Centennial College
- (b) Resident is denied study permit/Visa
- (c) Resident is withdrawn from, or is not enrolled in classes PRIOR to the start of the Residence Agreement with secondary verification of non-enrollment made on the 30th class day of the semester.
- (d) Resident is able to obtain a replacement for their lease who meets all requirements set out in Paragraph 1 and who has not previously applied to live at Centennial Place. Manager must approve all lease replacements.

If approved, upon termination of this Agreement, the Resident may be entitled to a partial refund of the residence fees, without interest. The refund will be in the form of a cheque mailed to the Resident's permanent address on file. Refunds will be calculated on a pro-rated daily basis if the Agreement term has already begun. All cancellations will be charged a \$250 administrative fee. Residents who do not meet one of the above criteria for release are held responsible for their Agreement until such a time that they satisfy one of the criteria for release.

What if I need to arrive later than my move-in date?

If you are going to be arriving late, please ensure you communicate your plans. You may direct the inquiry to our general inbox at CentennialResidence@StudentHousing.com. Please note that if you are more than 5 days late and you have not notified our staff, your room may be given to another student.

Where can we park on move-in day?

Some Centennial College parking gates may be open for incoming residents on move in day. Please adhere to the instructions provided by Centennial Place staff and Campus Security assisting with parking when you arrive.

What items should I bring with me?

Please refer to the attached "What to Bring, What not to Bring" list in this package for details on items you should have with you upon move in.

I'm an international student arriving to Canada by flight. Is there a shuttle service from the airport to the Residence?

Airport shuttle services are only offered through Centennial College and can provide transportation to and from Centennial Place by request through the International Office. Centennial Place does not provide airport shuttle services exclusive to residents.

What needs to be completed prior to move in?

Before move in, all scheduled payments due must be made. If you are unsure how much is owed and on what dates, please refer to your lease document or contact the Bookkeeper.

If you have any further questions regarding move-in dates and procedures, please reach out to our front desk at **416.438.2216** or at CentennialResidence@StudentHousing.com

Once again, thank you for choosing us as your home this year. We can't wait to welcome you to the centre of it all!

Sincerely,
The Centennial Place Team

937 Progress Ave | 416.438.2216 | Live in the centre of it all.

 CANADIAN CAMPUS COMMUNITIES



Amenities & utilities included are subject to change. Electricity included up to a monthly allowance.
While supplies last. See office for details.

Provided by Residence

- Bed (All beds are extended double size)
- Mattress
- Desk
- Chair
- Dresser
- Closet space
- Wardrobe
- Bedside table
- Full refrigerator (per suite)
- Stovetop/Range (per suite)
- Oven (per suite)
- Mirror (per suite)
- Free Wi-Fi connection

What to Bring- Residence Living

- Bed linens, comforter & pillow
- Organizational furnishings
- Clothes hangers
- Laundry bag/bin
- Detergent & dryer sheets
- Towels & face cloth
- Kitchenware, cups & cutlery
- Water bottle
- Dish soap & towels
- Bedroom cleaning supplies
- Broom/duster & garbage/recycling bags

What to Bring- Academics

- Laptop/computer
- Chargers & cables for electronics
- Reading lamp/desk lamp

PLEASE NOTE:

Centennial Place Residence features free, building-wide Wi-Fi. We ask that students refrain from bringing routers to Residence, as there are known cause connection interference.

What to Bring- Personal Items

- Personal documents
- Lightweight decorations
- Toiletries
- First aid
- Earplugs/headphones
- TV/Video games
- Student card

What NOT to Bring

- Alcohol/drug paraphernalia
(Funnels, bongs, grinders, beer pong tables, etc.)
- Hotplates & slow cookers
- Fridges (fridge is provided)
- Mattresses or bed raisers
- Space heaters
- Adhesive material for room decorations
- Weapons
- Room alterations/repair supplies
- Alcoholic beverages in glass bottles
- Subwoofers or amps
- Anything illegal

This list is based on, but does not replace the Residence Community Handbook. It is the Resident's responsibility to be familiar with the content and abide by the policies of the Handbook.

